

Attendance Policy

For attendance purposes students must maintain a minimum performance standard and maintain an identified pace. The Learning Management System (LMS) provides teachers, parents and students with consistent and current updates of student performance.

All student activity is recorded. This includes: log in and log out time, lessons completed, time spent on assignments, grades and information about work completed and current status in each course. Students have a beginning and ending date for each course which requires them to prepare a weekly work schedule to keep pace with the semester timeline.

Recorded Absences: Students will receive **an absence** for lack of progress in their classes. When the student reaches 5% below their personal target in any class, the student and parent are given a written warning for lack of progress. If the student does not meet their target in every class within 1 week or continues to fall behind, an absence is recorded and a parent, student, teacher meeting may be scheduled. Absences will accumulate each week until the target is reached. If the student continues to stay behind in work the advisor may place the student on a "student success contract". Students on contract are required to attend the Taos Academy Student Success Lab Monday through Thursday 8:00 -12:00 for a period of 30 days.

Students will also receive **an absence** when not in attendance for scheduled activities or for scheduled on-campus days. All alternative schedules must be submitted in writing from parent/guardian and approved by Taos Academy Director and the student's advisor. Students with 10 recorded absences will be reported to the local truancy agency. Students with 30 days of recorded absences will voluntarily relinquish lottery position. Policy stands for all students unless arrangements have been made in writing with the Director prior to the absence.

Tardy Policy: Students arriving after 8:00am must sign in and will be required to make up the time that same day. Students will receive an absence for every third tardy arrival.